

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**November 2, 2009**

**MEMBERS PRESENT**

Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Ed DeWitt, Trustee  
Brenda Case, Trustee  
Harvey O'Brien, Trustee  
David Kauer, Trustee

**4884 W. Curtis St.**

**MEMBERS ABSENT**

Lawrence Palma, Supervisor

Also, present Sheila Gaines, Dorothy Johnson, Alan Moses, Judy Wright, Bill Palmer and Kerry Fountain.

Attendance 17

Clerk Besteman called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to appoint Clerk Besteman to chair the meeting in the absence of the Supervisor. Motion carried.

**#2 MOVED:** by David Kauer, second by Harvey O'Brien, to approve the November 2, 2009 meeting agenda with addition of fertilizer purchase, Truck Route Ordinance and update from Planning Chair Munro regarding training. Motion carried.

**#3 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to accept the October 19, 2009 regular meeting minutes as written and the October 26, 2009 special meeting minutes with corrections #1 under discussion delete the word "weekly" and replace with monthly and motion #1 delete wording "for special assessment district" yearly clean-up day is for the entire township. Motion carried.

The finance committee reviewed the bills and there were no withholdings.

**#4 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	17,319.91
Fire Fund	2,604.12
Ambulance Fund	37,949.76
Property Management Fund	144.65
Trail Grooming Fund	19.16
Parks Fund	1,740.55
Recreation Center Fund	4,094.33
Fairgrounds Fund	993.38
Golf Course Fund	7,045.26
Public Works Fund	33,572.62
Police Fund	7,054.56

Grand Total \$112,538.30

Ck#36092-36162

Motion carried with one no vote.

**PUBLIC COMMENTS**

- Resident questioned why the township was advertising for snow removal at the Rec Center and why the DPW was not doing the plowing.
- Assistant Account Judy Wright expressed her feelings of unfairness with regards to the personnel committee mandating the hours that the admin office will work and how they would schedule lunch and break times.

**#5 MOVED:** by Ed DeWitt, second by David Kauer, to write off ambulance run number 119190KI in the amount of \$291.24 patient is deceased and has no estate. Motion carried.

The Board denied requests from John Lechner and Bill Lockhart both requesting a write off or reduction in their ambulance bills. The Board stated that they could make monthly payment arrangements.

**#6 MOVED:** by Ed DeWitt, second by Julie Munro, that the administrative office staff works 8:00am – 5:00pm, take two fifteen minute breaks and a one hour lunch, clocking in and out, at staggered times. Three yes three no votes motion defeated.

**#7 MOVED:** by Brenda Case, second by Ed DeWitt, to approve the appointment of Renee Gray to the position of EMS Operations Manager effective November 3, 2009. Motion carried.

**#8 MOVED:** by Ed Dewitt, second by Julie Munro, to reclassify James Henderson and Lisa Hobbs from EMTs positions to Paramedic positions. Motion carried.

Clerk Besteman congratulated EMS Director Moses for receiving an excellent evaluation from Risk Management. Trustee Case commented that the township has an exemplary police auxiliary force commending Gary Grabendike for his quick response to a recent break-in.

Trustee DeWitt requested to table action on discontinuing staff taking meeting minutes at committee meetings since this was the Supervisors idea and he is absent tonight.

**#9 MOVED:** by Harvey O'Brien, second by Marvin Besteman, to approve new rental rates for the township hall. Three yes three no vote's motion defeated.

**#10 MOVED:** Harvey O'Brien, second by Ed DeWitt, to approve a fifty cent per hour pay increase for Frank Naccarato for duties of acting maintenance supervisor effective October 5, 2009. Motion carried.

**#11 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to authorize final payment number 3 to J & N Construction for the Clubhouse Drive Water Main Replacement in the amount of \$28,559.15. Motion carried.

**#12 MOVED:** by Ed DeWitt, second by David Kauer, to authorize Golf Course Superintendent Palmer to purchase fertilizer from Turfgrass in the amount of \$14,500.00. Motion carried.

Discussion held regarding appointed deputies running the administrative office.

Planning chair Munro discussed training he had attended and informed the Board that the Master Plan and Home Occupation would be discussed at the next Planning meeting. Planning Commission also submitted the Truck Route Ordinance for reading at the next township board meeting.

**COMMITTEE REPORTS**

Personnel Committee Meeting minutes reviewed.

**DEPARTMENT REPORTS**

Board received Director Moses and Police Chief's reports.

**PUBLIC COMMENTS**

- Clerk Besteman requested that the personnel committee schedule meetings on a regular day and time of the month.
- Resident asked about an employee's on call pay.
- Trustee DeWitt commented that he felt the office manager was doing a good job.
- Reminder to everyone not to forget to vote.

Meeting adjourned at 8:00PM.

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Marvin Besteman, Clerk

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Lawrence Palma, Supervisor