

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**April 6, 2009**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Ed DeWitt

Also, present Alan Moses, Sam Brown, Rodney Leask, Brian Kendall, Brian McMillan, Dorothy Johnson, Franklin Noha, Kerry Fountain, Rick LaDuke, Jamie Davison, Norm Perkins, and Judy Wright. Attendance 14.

Supervisor Palma called the meeting to order at 7:00PM. Trustee O'Brien led the Pledge of Allegiance.

**#1 MOVED:** by DAVID KAUER, second by JULIE MUNRO, to approve the April 6, 2009, meeting agenda with the addition of two action items at the request of EMS Director Moses. Motion carried.

**#2 MOVED:** by DAVID KAUER, second by HARVEY O'BRIEN, to approve the March 16, 2009 meeting minutes as written. Motion carried.

**PUBLIC COMMENT**

Page 2 of March 16, 2009, minutes referenced tabling elimination of extra pay for extra duties, cost share of health insurance and COLA without a date for reconsideration. This is a violation of Roberts Rules of Order.

The finance committee reviewed the bills.

**#3 MOVED:** by HARVEY O'BRIEN, second by DAVID KAUER, to pay the following bills.

General Fund	22,945.70
Fire Fund	2,939.68
Ambulance Fund	32,297.59
Property Management Fund	260.14
Trail Grooming Fund	18,614.36
Parks Fund	121.75
Recreation Center Fund	4,683.36
Fairgrounds Fund	521.49
Golf Course Fund	4,281.62
Public Works Fund	107,065.16
Police Fund	12,182.51

Grand Total \$205,913.36

Ck# 34971-35050

Motion carried with one no vote.

- #4 MOVED:** by MARVIN BESTEMAN, second by BRENDA CASE, to accept the offer of \$2,500.00 from Brenda Verhey for purchase of Building #316. ROLL CALL: KAUER-No, PALMA-Yes, O'BRIEN-No, BESTEMAN-Yes, MUNRO-No, CASE-Yes. Motion defeated.
- #5 MOVED:** by HARVEY O'BRIEN, second by DAVID KAUER, to write off patients' ambulance bills in the total amount of \$1,003.08, for patient account numbers 110930KI, DOS 06/10/08, \$115.00; 116132KI, DOS 01/01/09, \$881.00; 032748KI, DOS 08/31/02, \$7.08, due to patients being deceased with no estates. Motion carried.
- #6 MOVED:** by HARVEY O'BRIEN, second by JULIE MUNRO, to authorize the Ambulance Department to purchase three (3) Panasonic Toughbook computers from Group Mobile for a total of \$15,607.00 on a four-year lease agreement and five (5) licenses of Field Bridge Patient Care Report system from Image Trend for \$1,000.00 per license with a \$400.00 per year service fee per license. Motion carried.
- #7 MOVED:** by JULIE MUNRO, second by BRENDA CASE, to award Bradley J. Butcher & Associates a contract to prepare Part One of their proposal dated March 26, 2009, for the programming, preliminary design, and design development for a Township EMS and Fire Service building at a cost of \$42,200.00. Motion carried.
- #8 MOVED:** by MARVIN BESTEMAN, second by HARVEY O'BRIEN, to continue the same prescription drug coverage as 2008-2009, up to twenty dollar reimbursement for non-generic drugs and no reimbursement for generic drugs for 2009-2010 fiscal year. Motion carried with one no vote.
- #9 MOVED:** by MARVIN BESTEMAN, second by BRENDA CASE, to continue the lease of four (4) MDOT directional signs for the Oaks at Kincheloe for fiscal 2009-2010 at the cost of \$1,440.00 for the year. Motion carried.
- #10 MOVED:** by DAVID KAUER, second by HARVEY O'BRIEN, to authorize Greens Superintendent Palmer to purchase a new transaxle for the Toro Truckster at a cost of \$5,000.00. Motion carried.
- #11 MOVED:** by DAVID KAUER, second by HARVEY O'BRIEN, to award the contract as recommended by Wade Trim, for the Clubhouse Drive water main replacement to J&N Construction, from the bids received, at a cost of \$142,417.76. Motion carried.
- #12 MOVED:** by MARVIN BESTEMAN, second by BRENDA CASE, to authorize the Treasurer's Department to contact an attorney regarding proper procedures for seizure of assets related to delinquent personal property. Motion carried.
- #13 MOVED:** by DAVID KAUER, second by HARVEY O'BRIEN, to increase the on-call premium for DPW maintenance personnel, Rodney Leask and Brian McMillan, to \$1.61 per hour, retroactive to March 3, 2009, until maintenance person, Greg Wright, returns to work. Motion carried.
- #14 MOVED:** by HARVEY O'BRIEN, second by DAVID KAUER, to allow Brandon Hetrick and Joe Pavlat to join the Fire Department with an extended probationary period of one year. Motion carried with two no votes.

**#15 MOVED:** by HARVEY O'BRIEN, second by DAVID KAUER, to reinstate Franklin Noha to the Fire Department. Motion carried.

**#16 MOVED:** by DAVID KAUER, second by JULIE MUNRO, to rescind motion #13 of March 2, 2009. Motion carried.

**#17 MOVED:** by DAVID KAUER, second by MARVIN BESTEMAN, to reinstate Jim Henderson as part-time EMT for the EMS department. Motion carried.

A short discussion was held regarding the need for standards to be used before merit raises are given.

**#18 MOVED:** by HARVEY O'BRIEN, second by JULIE MUNRO, to allow Recreation Center Administrator to use the Bonus Points on the Township's VISA card to get items of use for Recreation Center activities and programs. Motion carried.

**DEPARTMENT MANAGERS**

Board received reports from Police Chief Micolo, Golf Course Manager Davison, and Green Superintendent Palmer.

**COMMITTEE REPORTS**

Board reviewed minutes of the Police Board.

**CORRESPONDENCE**

DPW Superintendent Perkins – Union  
DEQ – Scott Bartley & Arthur LaVigne  
Jason Oberle – Waste Collection Contract  
Michigan Section AWWA – Exemplary Wellhead Protection Program Award  
Eric & Dawn Vink – Windermere Street Drainage Problem  
Richard Moore – US Flag Code

**PUBLIC COMMENT**

I was disappointed that there was nothing on the agenda regarding the Streetscape Project. A letter should have already been sent to property owners about right-of-way issue. More than one issue should be being addressed at a time to insure that contract requirements can be met.

Meeting adjourned at 8:00 PM.

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Marvin Besteman, Clerk

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Lawrence J. Palma, Supervisor