

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 21, 2009

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Julie Munro, Treasurer
Ed DeWitt, Trustee
Brenda Case, Trustee
Harvey O'Brien, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Dorothy Johnson, Mike Hoolsema, Dee Dee Frasure and Alan Moses.

Attendance 17

Supervisor Palma called the meeting to order at 7:02PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Harvey O'Brien, to accept the September 21, 2009 meeting agenda with addition of 2% application and Road Advisory Committee. Motion carried.

#2 MOVED: by Brenda Case, second by Julie Munro, to table the Flexible Benefits Plan Amendment Resolution 2009-12 for a special meeting workshop. Motion carried with one no vote.

#3 MOVED: by David Kauer, second by Harvey O'Brien, to accept the September 8, 2009, meeting minutes with amendment to motion #13 to state special meeting "workshop". Motion carried.

#4 MOVED: by Julie Munro, second by Harvey O'Brien to pay the following bills.

General Fund	16,581.08
Fire Fund	650.25
Ambulance Fund	36,752.39
Property Management Fund	21,084.27
Trail Grooming Fund	286.50
Parks Fund	2,157.35
Recreation Center Fund	4,656.48
Fairgrounds Fund	2,448.94
Golf Course Fund	28,046.54
Public Works Fund	48,437.39
Police Fund	10,765.45

Grand Total \$171,866.64

Ck# 35829 & 35884-35947

Roll call vote Kauer no, Case no, Palma yes, Munro yes, Besteman yes, DeWitt, yes and O'Brien yes. Motion carried with two no votes.

Lake Michigan CPA Service representative Sarah Kanitz presented the townships audit report. Sarah stated that she is impressed with the township accounting controls after reviewing procedures. She reviewed the townships net assets and activities. Discussed the statement of revenues, expenses and changes in net assets proprietary funds as well as the statement of cash flow. Over all, the township has good investments' and a balanced budget. Sarah recommends that the township designates an individual in house to review the ambulance accounts or maintain an ambulance account receivable sub-ledger and not rely solely on an outside entity. A complete copy of the report is on file in the township office.

PUBLIC COMMENTS

- Is there a contingency plans for loss of revenue?
- It appears that the budget is not balanced.
- What line does the cost for publishing Planning items fall under?
- The Orioles are looking for volunteers to help set up for the coat drive on Friday.
- Could we get a light put in on the corner of Blueberry and Country Club?

Rec Director Frasure informed the Board that the 2% money she is requesting from the tribe would be used for an after school program. She informed the Board that the Rudyard Area Schools have discontinued their program. She is planning to provide a variety of actives and snacks.

#5 MOVED: by Harvey O'Brien, second by David Kauer, to approve the Recreation Centers 2% application request. Motion carried.

#6 MOVED: by Brenda Case, second by Julie Munro, to approve the appointment of Luanne Kooiman Kauer to the DPW Advisory Committee. Motion carried.

#7 MOVED: by David Kauer, second by Brenda Case, to approve the appointment of John Howell an alternate on the Board of Review. Motion carried.

Discussion held regarding the Board and Employee Educational Policy presented by the Supervisors Department. Deputy Supervisor Johnson will make a change to the number of classes and refer to the amount of money in the budget for training. Personnel Committee stated that this should be incorporated into the Personnel Policy Handbook.

#8 MOVED: by David Kauer, second by Harvey O'Brien to adopt the Board & Employment Educational Policy. All members present voted no motion defeated.

The Board discussed hiring a webmaster for the township. General feeling is that the website is ok and there is no need to spend the extra money. Sheila and Judy are doing a good job.

#9 MOVED: by Harvey O'Brien, second by Brenda Case, to approve sending the delinquent water, sewer and garbage accounts to the county for placement on the tax roll. Motion carried.

#10 MOVED: by David Kauer, second by Harvey O'Brien, to send the 2010 fair grounds contract to the fair board and request a workshop meeting with them. Motion carried.

#11 MOVED: by David Kauer, second Harvey O'Brien, to request estimates for repairs on the 4-H building kitchen. Motion carried.

#12 MOVED: by David Kauer, second by Julie Munro, to approve the repair and upgrade of playground equipment at the Rec Center in the amount of two thousand seven hundred forty dollars and thirty-nine cents (\$2,740.39) to Miracle of Michigan. Motion carried.

#13 MOVED: by Ed DeWitt, second by David Kauer, to approve the War Memorial Hospital Ambulance Transfer Agreement as written. Motion carried.

#14 MOVED: by Julie Munro, second by Marvin Besteman, to allow the Ambulance Department to purchase four Alaris IV Pumps cost of eighteen thousand sixty five dollars (\$18,065.00)

#15 MOVED: by David Kauer, second by Harvey O'Brien, to table approval of the Truck Ordinance #1.130 and send back to the Planning Commission. Motion carried.

Planning member Ron Munro requested that the Board not adopt the Zoning Amendment since it was not published within the guidelines of thirty and twenty days.

#16 MOVED: by David Kauer, second by Julie Munro, to waive the twenty dollar zoning application fee received the week of September 14, 2009 from the Chippewa County EDC. Motion carried.

#17 MOVED: by Brenda Case, second by Julie Munro, to approve a Conditional permit for Thompson Salvage Yard. Motion carried.

#18 MOVED: by David Kauer, second by Harvey O'Brien, to approve A & L Salvage Yards permit. Motion carried.

#19 MOVED: by David Kauer, second by Harvey O'Brien, to approve the appointment of Don Sare to the Road Advisory Committee. Motion carried.

DEPARTMENT MANAGERS

Reports received from Rec Director Frasure and Golf Course Manager Davison.

COMMITTEE REPORTS

Board reviewed meeting minutes from the Planning Commission and Park & Rec Committee.

CORRESPONDENCE

Bart Stupak- Fire Department Grant Support

Dean Auger DPW Advisory Resignation

DEQ Violation Notice FYI

Bauckham, Sparks, Lohrstorfer, Thall & Seeber, P.C. Re: MTA Legal Counsel

PUBLIC COMMENTS

- Did the fair board's agreement include the cost of electric?
- Planning member requested that Harvey O'Brien and Ed DeWitt attend the next Planning meeting.
- The improvement to the Lions Trailer at the fairgrounds should have come to Planning.
- Dick & Cindy Oliver asked what the status is in their position.

Meeting adjourned at 9:00PM.

Marvin Besteman, Clerk

Lawrence Palma, Supervisor